**Team 5| MSBA-SA December Grow Irish 2024**

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# Grow Irish Goals

Grow Irish builds on the College’s imperative to *Grow the Good in Business* and reflects our desire for you to grow holistically as business professionals, as leaders committed to contributing to human flourishing, and as Irish — members of the vibrant Notre Dame alumni community. A successful Grow Irish consulting project will:

* **Deliver real value to your client and its stakeholders;**
* **Synthesize and demonstrate your academic business knowledge and professional acumen;**
* **Provide hands-on experience and mentorship as you discern a meaningful career path.**

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# Action Items

**Between today and Monday, December 9th**

* [Join WhatsApp Group](https://chat.whatsapp.com/GHyBZQj1ww46LVAdcEsWHc) (all team members)
* Fill out the individual goals section of this document
* Fill out the team roles section of this document
* Sign team agreement section of this document

**By December 10th (before we leave campus) \*If Applicable - More information coming soon**

* Sign and return NDA (view process here)
* [Research for the career panel/company visits](https://docs.google.com/document/d/1ieK0YFVnctxLtqOiPA6RRGaW0TcuFIQqKoz3e0FaYe4/edit?usp=sharing)
* Review document for uploading pictures from the trip [HERE](https://docs.google.com/document/u/5/d/15uU3kgFUscfKJ8kZZcdmsdac4ko_PqZS4xX1f0DfSBk/edit)

**Wednesday, December 11th (after morning meeting with Project Sponsors)**

* Complete project work plan

**Your MSBA-SA Team Information**

*A successful hackathon project requires multidimensional contributions and collaboration. Review the roles below and agree as a team who will hold each role. You may decide to switch specific bullet point responsibilities to various team members, but ensure that all responsibilities are accounted for. Each team member should enter their name by one of the roles and add their contact information.*

| **Name** | **Role Description** | **Email + Cell** |
| --- | --- | --- |
| *Taylor Hill &*  *John French* | **Project Manager (Strategy, Outcome-focused)**   * Leads creation of a proposed project work plan * Tracks work plan and timely completion of deliverables * Establishes team meeting agendas, keeps meetings on task and on time, ensures meetings end with clear action items * Identifies issues jeopardizing deliverables * Captures and shares meeting minutes | J. French:  [jfrench6@nd.edu](mailto:jfrench6@nd.edu) (919)-612-2327  T. Hill:  [*thill25@nd.edu*](mailto:thill25@nd.edu)  *615-569-3631* |
| *Alaina Brady* | **Communication Manager (External relationships focused)**   * Primary liaison with Project Leads * Lead for adding to Team Charter document the names of the key people your team will meet with on project and during networking events; ensuring the team researches each individual before visiting * Lead for communicating with Grow Irish Team and Faculty * Throughout project, update Project Lead * Coordinates meetings, as needed/offered, with Project Lead * Coordinates signing thank you notes | 1. *Brady:*   [*abrady4@nd.edu*](mailto:abrady4@nd.edu)  *206-659-2436* |
| *Paul Trusela*  *Nolan Santacroce* | **Team Manager (Internal Communication, Data, and Process-focused)**   * Ensures all team members participate equitably * Ensures meeting norms are upheld (e.g. no inappropriate internet/phone use during meetings; turn-taking for comments) * If challenges arise, calls team members back to the Team Charter and Team Roles * Directs research efforts, manages all research data, ensures all sources are properly documented * Leads and directs editing of any documents to ensure consistency * Provides “version control” of documents * Lead for utilizing Mendoza library resources and * Ensures all sensitive data is deleted from all team members’ computers/files at end of project | P. Trusela:  [*ptrusela@nd.edu*](mailto:ptrusela@nd.edu)  *(210) 872-7285*  *N. Santacroce:*  [*nsantac2@nd.edu*](mailto:nsantac2@nd.edu)  *(206) 612-3428* |

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# Individual Goals

*Each member of the team should add their name in place of “Team Member #” and respond to the questions in the cell on the right.*

| **Name** | **Prompt** | **Response** |
| --- | --- | --- |
| ***Taylor Hill*** | Share your professional goals and what you hope to gain from this experience. What are 1-2 things your team can count on you for during the course of your project. | * Professional Goals:   + I hope to finish the project with a deliverable that can be put into action and that we are proud of.   + I also hope to learn more about real-life application of the processes we have learned in class. * Personal Strengths:   + Attentive to detail   + Organized |
| ***John French*** | Share your professional goals and what you hope to gain from this experience. What are 1-2 things your team can count on you for during the course of your project. | * Professional Goals:   + Complete a company project that is detailed and meets the company’s needs with professional quality and deliverables   + Gain experience working alongside company representatives to showcase our expertise in the area * Personal strengths:   + Public speaking |
| [***Nolan Santacroce***](mailto:nsantac2@nd.edu) | Share your professional goals and what you hope to gain from this experience. What are 1-2 things your team can count on you for during the course of your project. | * Professional Goals:   + To build a successful project that I can put into action in future endeavors   + To continue to learn about the analytics and sports worlds so that I can use the knowledge in the future * Personal strengths   + I can effectively use various programs to simplify data so that it can be easily presented   + Building models to provide cutting edge insights into data |
| ***Paul Trusela*** | Share your professional goals and what you hope to gain from this experience. What are 1-2 things your team can count on you for during the course of your project. | * *Professional Goals:*   + *Build upon a successful grow Irish week into a successful career* * *Personal Strengths*   + *I am good at applying coding languages to real world problems.* |
| ***Alaina Brady*** | Share your professional goals and what you hope to gain from this experience. What are 1-2 things your team can count on you for during the course of your project. | * Professional Goals:   + Complete a project according to company needs   + Gain experience to bring to the workforce * Personal strengths   + Problem-solving   + Applying code and building models to analyze data |

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# Working with your Project Sponsor

Grow Irish project partners invest significant resources (time, expertise, and money) in sponsoring a project and bringing a Notre Dame team into their organization. Your job is to meet the sponsor’s expectations and deliver value. Your Project Sponsor holds multiple critical roles:

* Primary point of contact at the company/organization where you’ll be working;
* Client expecting you to deliver real value in return for their investment in the project; and
* Mentor providing direction, expertise, and career insight.

# NDA Process:

Details will be provided if an NDA is required

# Familiarize yourself with your connections

* Research your company visits.
  + Create a brief summary on the individuals you will meet during the immersion
    - Write a brief overview of your project sponsor
    - Write a brief overview of the company you will be visiting
    - Research the individuals you will meet on the company visit
    - Create a list of questions to ask the individuals you will meet on the company visit
  + See list of connections below
  + A template will be provided to assist with this pre-work (See EOD email sent Friday, 16/6/24 and Action Items above)

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# Networking Events & Company Visits Prep

* Grow Irish provides opportunities for students to not only grow their skill sets but also to “grow their circle” of mentors, alumni, and professionals as students discern a meaningful career path. Toward that end, Grow Irish opens doors for students to meet leaders in relevant fields. These opportunities are only as impactful as students are prepared and engaged. Research the organizations and people you’ll visit (listed below). Utilizing websites and LinkedIn, type your research notes and questions in the space below under each organization.

# Team Agreement

## *In light of each member’s individual skills and goals identified on Page 2, discuss as a team what principles and guidelines you as a team commit to upholding. See below for a suggested team charter. We encourage you to revise the charter below to better reflect your team’s unique character.*

## Each of us individually and collectively commit to giving our full effort to fulfill and exceed the expectations of our project sponsor as defined in the project description. To do so, we will:

* Work collaboratively in an inclusive environment to achieve the optimal relationship with our sponsor and present a valuable deliverable;

## Individually execute the responsibilities delineated in the chart below;

## As developing professionals, call out the best and full effort of the rest of the team;

* Ask clarifying questions of our project sponsor, honestly communicate progress as well as challenges, and tactfully explore alternative courses of action if needed;
* Fully participate in all team meetings, keeping cell phones stored and on silent during work, and scheduling all non-project related calls/meetings during personal time (lunch or before/after the work day);

## Work all day as defined by the project sponsor Wed-Thurs and conclude on Friday by noon;

## Demonstrate the professionalism and ability of Mendoza students to everyone with whom we interact;

## Recognizing our role as ambassadors of Notre Dame and Mendoza, we will actively seek to cultivate interest from our project sponsors, alumni, and others we meet to sponsor future Grow Irish Week consulting projects

**Signatures**

*Each team member enters their name below to indicate their commitment to the terms and conditions of this team agreement. Insert names and dates below.*

* *Taylor Hill - December 6, 2024*
* *Nolan Santacroce - 12/6/2024*
* *Paul Trusela - 12/6/2024*
* *John French - 12/6/2024*
* *Alaina Brady - 12/8/2024*

# Work Plan (Complete after Project Overview Wednesday Morning)

| **Wednesday**  *Daily-check in with sponsor* | AM: Gain understanding of hackathon goals and agenda; Understand the rules, expectations, and judging criteria; Review datasets, tools, and resources.  Problem framing  PM: Data exploration and initial analysis |
| --- | --- |
| **Thursday**  *E.g. Complete draft PPT and share with sponsors*  *Daily-check in with sponsor* | AM: Share progress  Solution development  PM: Iteration & feedback  Presentation practice |
| **Friday** *E.g Present final presentation and additional materials to Project Sponsor* | Finalize solutions and presentations |

# Final Presentation Directions

* Each Chicago team will have exactly 7 minutes to present during Friday’s presentation, leaving 5 minutes for feedback and Q&A, and 2 minutes for transition time between groups. This compressed pitch-style presentation reflects common business communication conditions and challenges teams to highly refine their rationale, recommendations, and delivery.
* Each team will present to Prof. Erlacher, Stephanie Drudge and the cohort on Friday morning. The faculty member will primarily assess content and the staff member will primarily assess presentation delivery.
* After the 7-minute pitch, there will be 5 minutes per team for students to respond to questions and engage in conversation.
* Timing:
  + 9:45-10:00 | Team 1 presentation
  + 10:00-10:15| Team 2 presentation
  + 10:15-10:30 | Team 3 presentation
  + 10:30-10:45 | Team 4 presentation
  + 10:45-11:00 | Team 5 presentation